

# Foxborough Senior Tax Program

## APPLICATION

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Part A - Eligibility Requirements - *Please answer the following questions*

Are you 60 or older? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a resident of Foxborough? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you pay real estate taxes to the town of Foxborough? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you own and occupy the home for which you are receiving a tax credit? Yes \_\_\_\_\_ No \_\_\_\_\_

Can you provide a copy of your most recent real estate tax bill? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have your own transportation? Yes \_\_\_\_\_ No \_\_\_\_\_

### Part B - Job Placement may be available in a variety of town departments. Please Indicate in which area you would prefer to work.

Town Hall \_\_\_\_\_  
Schools \_\_\_\_\_  
Library \_\_\_\_\_  
DPW \_\_\_\_\_

Council on Aging \_\_\_\_\_  
Police \_\_\_\_\_  
Fire \_\_\_\_\_  
Recreation \_\_\_\_\_

### Part C - Please state any past experience and skills that will help us place you in an appropriate position in the program.

If I qualify for the Senior Tax Program, I understand I will receive the current state minimum wage per hour to earn a maximum of \$1500 credit which can only be applied to my Town Of Foxborough property tax. I hereby state under the penalty of perjury that all of the representations made herein are true to the best of my knowledge.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

# Senior Tax Work Off Program FAQs

## **Where can I find information about this program?**

*Information for this program can be found on our website at [foxboroughma.gov](http://foxboroughma.gov); under Council on Aging & Human Services or in person at the Council on Aging & Human Services located in the Senior Center, 75 Central Street.*

## **What is the Council on Aging & Human Services' role?**

*The Council on Aging coordinates the program for the town. Town departments submit their requests to us. We match seniors to the job requests and refer them to the department head.*

## **How do I apply?**

*Applications can be obtained on our website or can be picked up at the senior center. When the application is complete, return it to the program coordinator at the senior center who will conduct a quick interview at that time. You will be asked to fill out a CORI form and we require a picture of your license to accompany it plus a recent real estate tax bill that we can make a copy of.*

## **Do I need to reapply every year?**

*You do not need to reapply every year to remain in the program as long as you meet the requirements or you inform the program coordinator you are no longer interested in participating.*

## **Why do I have to fill out a New Employee Packet?**

*The Federal government considers this credit "income" and requires the town to deduct taxes from the total amount earned. In order for the town to make these deductions, we need to put you on our payroll. The packet contains the information required to do that.*

## **How do I know what jobs are available?**

*Jobs are generally filled immediately upon request so there are no "job listings" posted. However you may call the program coordinator at any time to inquire about available jobs.*

## **When will I be offered a job?**

*We cannot predict when a senior will be offered a job. We fill requests as we receive them.*



**Who makes the hiring decisions?**

*The department head submitting the request will interview the applicants we refer to them and decide if they feel it is a good fit for both the applicant and the department.*

**How many hours can I work?**

*Currently the maximum amount of credit a senior can receive towards their real estate tax bill is \$1500.00. Based on our current minimum wage of \$11/hour it works out to be 136 volunteer hours. As the minimum wage increases the volunteer hours decrease.*

**Who tracks my hours?**

*The department head should keep track of your hours but the senior should also keep track of their own hours as a backup. There are forms available at the Council on Aging to help track your hours.*

**When do I have to submit my hours for my credit?**

*Hours may be submitted once you have **completed** your maximum amount of hours (136); **or** at any point that you end your volunteer hours, but no later than October 31<sup>st</sup> of each year to be applied to the real estate tax bill mailed out in the following January.*

**Which tax bill will it be applied to?**

*Your credit will appear on the real estate tax bill mailed to you in January. Half of the credit will appear on the portion due in February and the other half will appear on the portion due in May.*

**Can I keep working after I submit my hours?**

*No. Once you have submitted your hours, even if it is not the maximum amount allowed (136), the job is considered finished for the senior. At that time we give another senior the opportunity to receive a credit on their real estate tax bill.*

**When does a new work year begin?**

*There is no beginning or end of a work year. There is simply the date you start your volunteer job with the option of turning in your hours earned to date by October 31<sup>st</sup> **or** finishing the maximum amount of hours allowed to receive the credit in the following calendar year.*

**In order for every senior to have the opportunity to take advantage of this program, there is a provision for you to assign a designee in the event that you are unable to work. Call the program coordinator at 508-543-1234 for more information.**